

VOLUNTEER PRESENTER MEMBERSHIP APPLICATION FORM

Inverell Community Radio Inc.

Shop 1/88 Byron Street, Inverell, NSW 2360

Phone: 02 5619 2439

Email: admin@stafm.com.au

Website: www.stafm.com.au



Personal Information

- Full Name:
- Date of Birth:
- Do you consent to your birthday being announced? (Day and Month Only) Yes No
- Postal Address:
- Phone Number:
- Email:
- Working With Children's Check(WWCC) Number: • Exp:
- Preferred Genre:
- Days and times available:

Membership Type

- Full Membership and Presenter Training \$55.00 (\$25 Membership & \$30 Training fee with Sta FM shirt)
- Associate/Junior Membership (No Voting Rights) and Presenter training \$45.00
((\$15 Membership & \$30 Training fee with Sta FM shirt))

Please complete the following:

- Are you familiar with the Anti-Discrimination Act? Yes No
- Have you had a Criminal Conviction in the past five years? Yes No
- Have you read and signed the Volunteer Presenter Undertaking Form on page 2? Yes No
- Do you require a copy of the constitution sent to you? No Yes - Posted Emailed

Agreement:

- I agree to abide by the Inverell Community Radio Inc. Constitution, Station Procedures and Guidelines, and relevant regulations as may be decided by the Management Committee (available on our Website)
- I understand the **Membership expires on the 30th June each year** and is due for renewal on or before that date.

- **Signed:** • **Date:**
- **Proposing member Signature:**
- **Date:**

The Voice of the Community.



Inverell Community Radio Inc.

Inverell Community Radio Volunteer Presenter Membership Undertaking Form

Membership Status

1. I am currently a financial member.
2. I have completed a training course with Sta FM's accredited team or at another radio station.
3. I will abide by any ideas adopted by Sta FM as outlined in the Constitution, which aims to breakdown prejudices on grounds of race, nationality, ethnic background, sex, sexual preferences or mental conditions.
4. I will follow the direction of the Programming Committee:
 - a. Presentation of the News and Station ID's.
 - b. The playing of sponsorship promos included on daily sponsorship run sheets.
 - c. I will incorporate into my program announcements as outlined.
5. I will undertake to respect the rights of members to hold their own opinions and I will not vilify them for having a different view and tastes from my own.

Station Policies

6. I will obey the legal and station requirements of being a presenter.
 - a. There will be NO personal attacks on private individuals.
 - b. NO libelous statements will be made.
 - c. There will be NO offensive material broadcast.
 - d. There will be NO incitement to riot, violence or unlawful action of any kind.
 - e. There will be NO commercial advertising on the program unless an authorized sponsorship.
7. I will make an effort to become involved in station activities.
8. I will treat all station equipment with respect and report any technical faults immediately to the technician.
9. I will NOT smoke in the building.
10. I understand that the consumption of alcohol and drugs (excluding prescriptions) are banned on the premises.
11. I will ensure that ALL CD's, records, etc. are returned to their correct place after I use them, and that the library is kept locked at all times.

Complaints

12. I will follow Inverell Community Radio Inc.'s policy in the making of a complaint against any financial member of the Inverell Community Radio inc.

Station Responsibilities

13. I will arrange an alternate presenter should I be unavailable to cover my rostered broadcast, and will notify the Programming Committee of the change and arrange for the run sheets to be altered.
14. I understand that failure to comply with Rule 13 on two consequent occasions could result in the forfeiting of my program.
15. I will not use the station as a premises to entertain my friends.
16. I will facilitate a smooth change over at the end of my shift and vacate the chair immediately once my final track is put to air, and I will complete my program on time.
17. I understand that I am responsible for checking the copyright of any material used on my program.
18. I will record and direct phone calls for the station, whilst on air, if there is no office person available during my shift.
19. I will not take animals onto the premises of Sta FM.
20. I will attend a conflict mediation meeting if requested by Management and will follow the direction of the independent facilitator of the meeting.
21. I will update my knowledge as a presenter by attending the training courses offered from time to time.

I UNDERSTAND THAT BY ACCEPTING THE UNDERTAKING ABOVE, THAT SHOULD I BREAK ANY OF THESE CONDITIONS, I COULD BE PLACING MY FINANCIAL MEMBERSHIP WITH INVERELL COMMUNITY RADIO INC. IN JEOPARDY, WHICH MAY INCLUDE SUSPENSION OR TERMINATION OF MY MEMBERSHIP.

- Full Name:
- Phone Number:
- Address:
- Signed: • Date:

The Sta FM Management Committee would like to extend their appreciation and thanks for your support to Sta FM.

The Voice of the Community.