



# Inverell Community Radio Inc.

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## Application for Volunteer Presenter Membership

### Member Details:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email Address: \_\_\_\_\_

DOB: \_\_\_\_\_

(Do you give permission for your birthday to be broadcast on air on the day, not the year of birth)

Yes  No

Working With Children's Check (WWCC) Number: \_\_\_\_\_ Exp: \_\_\_\_\_

Preferred Genre: \_\_\_\_\_

Days and times available: \_\_\_\_\_

### Membership annual fees – (Please tick)

- Presenter Training, including Full Membership \$55.00 (To be a presenter on radio)
- Associate/Junior Membership, including Presenter Training (To be a presenter on radio) (No Voting Rights): \$15.00

### Please complete the following:

1. Are you familiar with the Anti-Discrimination Act? Yes No
2. Have you had a Criminal Conviction in the past five years? Yes No
3. Have you read, signed and return the Volunteer Presenter Undertaking form? Yes No
4. Do you require a copy of our constitution sent to you? Yes/No Email Posted

### Agreement:

- I agree to abide by the Inverell Community Radio Inc. Constitution, Station Procedures and Guidelines, and relevant regulations as may be decided by the Management Committee.
- I understand that **Membership expires the 30<sup>th</sup> June each year** and is due for renewal on or before that date.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Proposing member signature: \_\_\_\_\_ Date: \_\_\_\_\_



**Inverell Community Radio Inc.**

**Inverell Community Radio Volunteer Presenter Membership Undertaking**

**Membership Status**

1. I am currently a financial member.
2. I have completed a training course with STA FM’s accredited team or at another radio station.
3. I will abide by any ideas adopted by STA FM as outlined in the Constitution, which aims to breakdown \prejudices on grounds of race, nationality, ethnic background, sex, sexual preferences, or mental conditions.
4. I will follow the direction of the Programming Committee:
  - a. Presentation of the News and Station IDs.
  - b. The playing of sponsorship promos included on daily sponsorship run sheets.
  - c. I will incorporate into my program announcements as outlined.
5. I will undertake to respect the rights of members to hold their own opinions and I will not vilify them for having a different view and tastes from my own.

**Station Policies**

6. I will obey the legal and station requirements of being a presenter.
  - a. There will be NO personal attacks on private individuals.
  - b. NO libelous statements will be made.
  - c. There will be NO offensive material broadcast.
  - d. There will be NO incitement to riot, violence, or unlawful action of any kind.
  - e. There will be NO commercial advertising on the program unless an authorized sponsorship.
7. I will make an effort to become involved in station activities.
8. I will treat all station equipment with respect and report any technical faults immediately to the technician.
9. I will NOT smoke in the building.
10. I understand that the consumption of alcohol and drugs (excluding prescriptions) are banned on the premises.
11. I will ensure that ALL CDs, records, etc. are returned to their correct place after I use them, and that the library is kept locked at all times.

**Complaints**

12. I will follow the station policy in the making of a complaint against other members of the station.

**Station Responsibilities**

13. I will arrange an alternate presenter should I be unavailable to cover my rostered broadcast, and will notify the Programming Committee of such change and arrange for the run sheets to be altered.
14. I understand that failure to comply with Rule 13 on two consequent occasions could result in the forfeiting of my program.
15. I will not use the station premises to entertain my friends.
16. I will facilitate a smooth change over at the end of my shift and vacate the chair immediately my final track is put to air, and I will complete my program on time.
17. I understand that I am responsible for checking the copyright of any material used on my program.
18. I will record and direct any phone calls for the station, whilst on air, if there is no office person available during my shift.
19. I will not take animals onto the premises of STA FM.
20. I will attend a conflict mediation meeting if requested by Management and will follow the direction of the independent facilitator of the meeting.
21. I will update my knowledge as a presenter by attending the training courses offered from time to time.

**I UNDERSTAND THAT BY ACCEPTING THE UNDERTAKING ABOVE, THAT SHOULD I BREAK ANY OF THESE CONDITIONS, I COULD BE PLACING MY MEMBERSHIP AND PRESENTER STATUS WITH INVERELL COMMUNITY RADIO INC IN JEOPARDY WHICH MAY INCLUDE SUSPENSION OR TERMINATION OF MY MEMBERSHIP AND PRESENTER STATUS.**

(Name) \_\_\_\_\_

(Address) \_\_\_\_\_ Town \_\_\_\_\_ Post Code \_\_\_\_\_

Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_